

DRAFT

**MINUTES
BOARD OF TRUSTEES' SPECIAL MEETING**

July 31, 2018

The following are the minutes of the special meeting of the Board of Trustees of the Baldwin Public Library on Tuesday, July 31, 2018 at 6:30 P.M.

There were present:	(Members)	Kerry Schwenker, President Carl Williams, Vice President (arrived at 6:52 P.M.) Shireen Abed Joseph J. Carroll
	(Director)	Elizabeth Olesh
	(Guest)	Anthony O'Reilly (<u>Baldwin Herald</u>)
Absent with prior notice:		Ethell Smith, Secretary Colleen Hughes, Recording Secretary Randall Gouse, Treasurer

Call to Order

There being a quorum present, Mrs. Schwenker called the meeting to order at 6:45 P.M.

Approval of Project Management Agreement with the Governor's Office of Storm Recovery

Ms. Olesh said that she had conveyed the Board's questions and requests to GOSR. GOSR made most of the requested changes and sent an explanation via email. Ms. Olesh shared this information and the revised agreement with Ben Truncale, Mrs. Schwenker, and Mr. Carroll before tonight's meeting. Mr. Carroll stated that while he still had reservations, none of those were insurmountable.

Mr. Carroll moved the approval of the Project Management Agreement with GOSR. Mrs. Abed seconded the motion. The motion carried with Mr. Carroll, Mrs. Abed, and Mrs. Schwenker in favor. Mr. Williams had not yet arrived at the meeting.

Approval of Field Education Agreement with Adelphi University

Ms. Olesh noted that all changes requested by Bill Cullen were included in the agreement; she also shared the revised agreement with Ben Truncale.

Mrs. Abed asked about the inclusion of malpractice insurance on the part of Adelphi. Ms. Olesh responded that this will protect the Library, even though the students will not be conducting one-on-one therapy; they will provide information and referral services and may conduct discussion groups. Ms. Abed also asked how members of the public will know that social work interns will be at the Library. Ms. Olesh responded that this service will be publicized in several ways, including on the Library's website and social media. Mr. Carroll asked about HIPAA compliance, and Mr. Williams asked if the interns will need a separate room. Ms. Olesh responded that the Library will comply with guidance from Adelphi on these matters.

Mr. Carroll moved the approval of the Field Education Agreement with Adelphi University. Mrs. Abed seconded the motion. The motion carried with all in favor.

Mrs. Abed asked Ms. Olesh about the recent announcement of a panic button app, to be paid for by Nassau County for interested public libraries. Ms. Olesh stated that she wants to do more research into this service

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before making a recommendation to the Board. She noted that the Library has panic buttons at each service desk.

Executive Session

The Board went into Executive Session at 7:00 P.M. on a motion by Mr. Carroll, seconded by Mr. Williams, to discuss collective bargaining and potential litigation. The Board came out of Executive Session at 7:10 P.M. on a motion by Mrs. Abed, seconded by Mr. Williams. The motion passed unanimously. No action was taken in Executive Session.

There being no further business to come before the Board and upon a motion by Mr. Carroll, seconded by Mr. Williams, the meeting was adjourned at 7:11 P.M. The motion passed unanimously.

The next regular meeting of the Board of Trustees will take place on Wednesday, August 15, 2018 at 7:00 P.M. at the Library.

Respectfully Submitted,

Elizabeth Olesh
Library Director